



**SUMMIT POINTE**  
**ARCHITECTURAL REVIEW**  
**EXTERIOR IMPROVEMENTS**  
**SUBMITTAL FORM**

# Summit Pointe

## Architectural Review

### Exterior Improvements Submittal Form

This form must be completed by the applicant and approved by the Architectural Review Committee **BEFORE** any exterior work commences, pursuant to the requirements of the Plan Unit Development (“PUD”), including the Development Criteria and the Design Guidelines adopted pursuant to the PUD and applicable to the Summit Pointe Project.

Project Name: & Address: \_\_\_\_\_

Applicant Name: \_\_\_\_\_

Applicant Address: \_\_\_\_\_

Email: \_\_\_\_\_

Phone: \_\_\_\_\_

**Type of Application:** (Check type being submitted)

- Exterior Building Modification
- Signage (wall/building mounted, ground, window applied)
- Exterior Furniture & Furnishings
- Exterior Railing Barrier(s)
- Exterior Canopy/Lighting
- Exterior Artwork
- Landscape/Planters/Streetscapes

**Brief Project Description/Scope:**

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**Notes:**

- Please refer to the Greenbrier Mixed Use PUD Urban Design Guidelines – Section VIII – Design Review Process, for Architectural Review submission requirements.
- Please be as detailed as possible. Incomplete applications will not be reviewed.
- Allow (30) days for the approval process: extensive plans may require additional review time:
- This approval/disapproval does not verify compliance with building, zoning, or other City codes. Applicant is responsible for obtaining the necessary permit(s) from the City of Chesapeake.

Please submit application and attached materials to:

**Summit Pointe Property Management**  
**555 Belaire Avenue Suite 150**  
**Chesapeake, VA 23320**  
**logan.sundra@colliers.com**

For any questions, please email logan.sundra@colliers.com or call 757-228-1814